

TRANSPORT SUSTAINABILITY GROUP ACTION PLAN V1

(updated from the previous Transport Steering Group Action Plan V7)

Serial	Item	Action	Action by	Priority	Date
1.0	Car Parking				
1.1	The establishment of a suitable car-share scheme by end August 2007.	<i>Loughboroughshare launched Spring 2008</i>	NE	B	Completed July 2008
1.2	Registered car sharers should be given preferential parking rates and will be allocated designated priority car parking spaces.	<i>Awaiting result of Transport Strategy Discussion Paper</i>	TSG	C	Not Actioned
1.3	The car share scheme will include a pilot scheme for the provision for cost-effective "lift home" facilities that fund arrangements for individuals to get home (e.g. taxi) where formalised, agreed, car share arrangements break down on a particular day for unforeseeable reasons.	<i>Loughboroughshare re launched in November 2009 and includes a guaranteed ride home for staff registered on the BUDi scheme</i>	JH	A	Completed November 2009
1.4	To publicise the car share scheme and increase numbers of staff using the scheme. In January 2009 there were 109 members.	<i>The "fancy a pick me up" campaign has attracted an additional 90 members to date.</i>	JH	A	Completed February 2010
1.5	To review the current car parking arrangements and charging policy for Staff and Students to encourage car sharing and a reduction in the number of occasions on which staff travel to work by car.	<i>A discussion paper has been produced on the future Transport Strategy for LU</i> <i>Make recommendations to EMC for the next car parking review in 2009</i>	JH TSG	A A	Completed 2009 2010
1.6	To consider the provision of alternative routine vehicle availability (car pooling) for essential work related car journeys to engender	<i>Will be reconsidered within budgetary constraints. See Car Parking budget.</i>	TSG	C	Not actioned

TRANSPORT SUSTAINABILITY GROUP ACTION PLAN V1

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	alternative commuter transport.				
1.7	The development of a home working policy should be consider to reduce the need to travel to work and reduce the use of the car.	<i>This is a consideration depending on the outcome of the Transport Strategy Discussion Paper.</i>	TSG	C	Not actioned
2.0	Marketing				
2.1	To issue basic guidance to all staff and managers on how to reduce car use for business purposes and sustainable options for work journeys. A dedicated transport and travel related web page for staff, students and visitors should be developed, particularly for use when inviting visitors to the site and inducting new staff.	<i>Travel Guide was published September 2008.</i> <i>Travel & Transport pages can be seen within the sustainability site at the following link http://www.lboro.ac.uk/sustainability/travel/</i>	NE JH	A B	Sept 08 Completed Completed December 2009
2.2	To advertise established cycle routes and Loughborough's proximity to established cycling networks provided by the local authority and as part of the National Cycling Network. To advertise established bus and train services and Loughborough's proximity to established bus and train networks provided by the local authority.	<i>Details area available on the website</i> <i>Cycle maps area available at certain points on campus and from the sustainability office.</i> <i>Details are available on the website</i>	JH JH JH	A	Completed January 2008 and updated December 2009
2.3	The TSG should periodically consider the relevance and suitability of participation in awareness campaigns during the year (e.g. "Bike Week", "In Town without my Car" day and "Walk into Work Out").	<i>The University will be running a "Walk & Cycle to Campus" week in May.</i>	JH	B	May 2010
2.4	To improve consultation on travel arrangements across the institution and with stakeholder groups, including LUFBUG,	<i>The Sustainability Manager consults with the Loughborough University Bicycle User Group (LUFBUG) on a regular basis. There is also</i>	JH	C	Ongoing

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	University professionals knowledgeable in the field, the local authority and the Student Union.	<i>open dialogue with Charnwood Pedestrian and Cycle User Groups.</i>			
3.0	Buses				
3.1	The 'University bus' provision and fare structure will be reviewed by the TSG. Increasing bus frequency out of term time from every 20 minutes to every 15 minutes.	<i>Trent Barton(Kinchbus parent) can see no way of introducing a special ticketing system. They can provide a 10 trip ticket for £9.50.</i> <i>Kinch have provided costs for this and TSG is to agree whether to trial this. See Transport budget.</i>	NE JH/KW	A	Complete Jan/Feb 2008 June 2010
3.2	Introduce sustainable incentives for staff to use the bus.	<i>Introduction of a Green Travel to Work bus pass scheme allowing staff up to 41% off the cost of an annual bus pass.</i>	JH		Completed June 2009
4.0	Cycling				
4.1	Facilities Management will actively pursue the provision of additional cycle ways on campus.	<i>Membership on the landscape strategy board.</i>	DF/JH	B	Ongoing
4.2	To increase the number of cyclist and walkers to work by at least 50% by the end of 2008.	<i>Target to be reviewed following completion of the Travel Survey in April 2010.</i>	TSG	B	Ongoing
4.3	To improve cycle and shower facilities across the campus.	<i>An additional 50 cycle racks were located across campus in 2009.</i> <i>5 cycle lockers were also provided in Central Park.</i> <i>Showers on West Park were also refurbished.</i>	JH JH DC	A A A	Completed August 2009

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4.4	To actively promote alternatives to single car occupancy and increase usage of alternative modes of transport.	<i>The introduction of the University “on Yer Bike” scheme has continued to be a success with 77 staff in total on the scheme. 30 of these signed up in 2009.</i> <i>The TSG also secured an increase in the loan from £500 to £1,000.</i>	JH/imago		Ongoing
4.5	The supply and maintenance of cycles and related equipment from a campus based outlet should be investigated.	The University opened a cycle shop on campus 3 years ago for the sale and rental of new and second hand bicycles. It also provides servicing, and repair of bicycles for students and staff. The shop aligns with the ‘On Yer Bike’ scheme for provision of bicycles though this scheme. The outlet is also open for use by the local community.	imago	B	Complete
5.0	Rail				
5.1	Investigate the possibility for discounted travel schemes on the local railway networks.	<i>Resourcing currently preventing progress. Reconsider after travel survey.</i>		B	Not actioned
6.0	Surveys & Planning Conditions				
6.1	To undertake a detailed survey of transportation and commuter travel patterns to provide a baseline against which any changes or improvement may be measured	<i>A site wide staff and student survey will be undertaken annually for the next 5 years</i>	JH	A	April 2010
6.2	A travel plan will be developed and implemented for SportPark	This is in place and dovetails with the overarching University plan whilst having it’s own objectives and targets.	JH	A	Ongoing
6.3	A travel plan will be developed and implemented for EPDC	This has been proposed and is awaiting implementation.	JH/KW	A	Ongoing